

Greater Kansas City School Counselor Association Professional Recognition Nomination Packet

Awards Include:

Elementary Counselor of the Year
Middle/Junior High Counselor of the Year
Secondary Counselor of the Year
Post-Secondary Counselor of the Year
Guidance Director/Supervisor of the Year
Administrator/Counselor Advocate of the Year

Criteria for GKSCA professional recognition is as follows:

The Outstanding **School Counselor**

- The nominee should possess the personal qualities that are desired in a school counselor.
- The nominee must have been responsible for innovation in guidance and counseling programs, for providing leadership in the future development of existing guidance and counseling programs, for demonstrating leadership in professional counseling associations, and/or for performing an outstanding service to the school or community.
- The activities and accomplishment recognized must have taken place within five years prior to the date of nomination.
- The nominee must be currently employed as a full-time counselor and have and have completed three consecutive years of counseling service at the level of nomination.
- The nominee must hold a Master's Degree in Guidance & Counseling or equivalent.
- The nominee must have been fully certified for 3 years in the state of Missouri.
- The nominee must be a current member of the Greater Kansas City School Counselor Association.

The **Administrator/Counselor Advocate**

- Nominee can be a principal, superintendent, school board member, parent, teacher, community leader or organization who has consistently made a significant contribution to the improvement of guidance and counseling services in a school setting.
- The nominee exhibits exemplary support of the guidance and counseling services, outstanding promotion of guidance and counseling services,

implementation of new/additional guidance and counseling services, or improvement of existing guidance and counseling services.

- The nominee should not be actively employed as a school counselor or as an administrator or supervisor of school counselors of guidance and counseling services.

The **Guidance Director/Supervisor** nominee should possess the same qualities listed for the Advocate but must be employed as a full-time director/supervisor of counselors.

A nomination packet must include the following:

1. Nomination Form
2. Letter of Nomination which should include:
 - Salutation
 - General recommendation statement such as “it is my pleasure to recommend (nominee’s name) for consideration for the Greater Kansas City School Counselor Association (list award – Elementary, Middle/Jr. High, Secondary, Guidance Director/Supervisor, Administrator/Counselor Advocate of the year).
 - Statement of support which includes one or two paragraphs highlighting the services, activities, and contributions of the nominee and why they are deserving of the award.
 - Please include the nominee’s job setting and school demographic information as well.
 - Letters of recommendation from other persons who know the nominee’s accomplishments are extremely helpful.

3. **Please submit ALL nominations by March 25th by mail or e-mail to:**

Tosha Todd
3920 S. RD Mize Road
Blue Springs, MO 64015
Fax # - 224-7804

or

ttodd@bssd.net

GKCSCA Professional Recognition Nomination Form

Award Nomination Category (Choose ONE):

- Elementary
- Middle/Junior High
- Secondary
- Post-Secondary
- Administrator/Counselor Advocate
- Guidance Director/Supervisor

Nominee's Name and Title: _____

School District and Building: _____

School Address: _____

School Phone: _____ School Fax: _____

School e-mail: _____

Nominated by: _____

Position or relationship to Nominee: _____

School Name: _____

School Address: _____

School Phone: _____ School Fax: _____

Please make sure to include your letter of nomination which should include why you wish to nominate this person and their job setting and demographic information and any special accomplishments. This information will be shared at the spring banquet.

Please submit by March 25th to:

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